

**CITY OF NEWTON  
SENIOR PROPERTY TAX WORK-OFF PROGRAM  
FISCAL YEAR 2022**

**ELIGIBILITY AND DOCUMENT REQUIREMENTS**

As required by Ordinance, the Newton Assessors Office must verify Age, Residence, and Annual Gross Income of applicant for the Senior Citizen Property Tax Work-Off Program.

**ELIGIBILITY REQUIREMENTS**

**AGE:** 60 years of age or older as of July 1, 2021.

**RESIDENCE:** Principal place of residence, Newton, Massachusetts as of July 1, 2021.

**GROSS INCOME:** Less than \$40,000 if such person is single and not head of household, less than \$50,000 if such person is head of household, or less than \$60,000 if such person files a joint tax return with spouse.

**REQUIRED DOCUMENTS**

**INCOME:**

- Copy of your 2020 federal income tax return (Form 1040, plus any additional schedules filed), with your year-end Social Security benefits statement;
- OR**
- Copy of year-end 2020 Form SSA-1099 statement from Social Security. Please include any copies of Supplemental Social Security received, in addition to any disability income;
- Copy of year-end 2020 statement of pension distributions;
- Copy of year-end 2020 W-2 forms for statement of wages, salary, and other compensation earned;
- Copy of year-end 2020 Form 1099-DIV statement of dividends and interest earned;
- Proof of rental income received in 2020, copy of lease, if available; or a copy of the December 2020 rent receipt;
- Statement of any capital gains in 2020.

**AGE:** You may be asked to provide a copy of your birth certificate or ID for age verification.

**RESIDENCE:** Copy of your current tax bill

**PROXY PROVISION:** An eligible senior who is physically unable to perform the service may have an approved substitute perform the appointed duties.

The service hours performed by the proxy must be reported to the Internal Revenue Service as income. The proxy will receive a Form W2, Wage and Tax Statement, from the City of Newton. It must be submitted with the proxy's federal income tax filing. The proxy will be assigning the value of his/her labor to the qualifying senior.